

OLEAN CITY SCHOOL DISTRICT
410 West Sullivan Street
Olean, NY 14760

The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, March 12, 2024, at 6:32 p.m., in person in the cafeteria, Washington West Elementary School, 1626 Washington Street, Olean, NY. Video conferencing at Washington West Elementary School and 433 York Street, Olean, NY 14760. The public was invited to attend both locations. The meeting was called to order by Julio Fuentes, President, with a moment of personal reflection or a silent prayer. The Board of Education recited Pledge of Allegiance to the Flag.

PRESENT: Julio Fuentes, President
Ricky Bee
Daniel Farnham
Lee Filbert
Mary Hirsch-Schena
Ira Katzenstein
Alan Peters
Kevin Stevens

Excused: Kelly Keller, Vice President – via ZOOM

Student Board Heartly Phipps
Members: Ava Smith - Excused

ALSO PRESENT: Dr. Genelle Morris, Superintendent of Schools
Michael Irizarry, Assistant Superintendent of Academic Services
Jenny Bilotta, Business Administrator
Victoria Zaleski-Irizarry, District Clerk
Jen Mahar, Director of Special Programs
Lauren Stuff, Washington West Principal
Laura Hodara, East View Principal
Mike Martel, Director of Technology

OTHERS: Kellen Quigley, OTH
Melissa Hurlburt
Lexi Benjamin
Alison Williams
Lilo Fragala
Abigail Traverse
Emma McQuillan
Kirah Dandridge
Chelsea Crowninshield
Brooke Piwowarczyk
Brendan Rielly
Madison Thibbell
Jackson Dry
Faith Pucci

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Moved by M. Hirsch-Schena, seconded by I. Katzenstein, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the agenda. Agenda Approved

Ayes 9

Nays 0

Motion Carried

Commendations

a. Congratulations to the following students that were nominated for the February Harold Dutton Spotlight Award:

Lokesh Anumalasetty, Maison Hirliman, Cali Weber, Legend Fisher, Joe Mest, Isreal Greene, Megan Morgan, and Rosco Klute.

b. Saint Vincent de Paul Society "Souper Bowl" food collection. Thank you to Marie Rakus and students.

c. Riti Anumalasetty and Rose Scordo competed at the regional competition of Poetry Out Loud. Congratulations to Rose who won first place. She will be competing at the state competition in New York City in March.

d. Homeless Huskies Donation to Good Samaritan Award Fund Thank You.

e. Congratulations to Helaina Rucinski, Cattaraugus County Youth Bureau Youth Citizenship Award Recipient.

f. Congratulations to following student who have been accepted into the CCMTA Junior High All-County Band:

Natalie Snyder, Isaiah Sayers, Lokesh Anumalasetty, Simran Chahal, Brianna Hawkes, Teddy McClellan, Jady Ours

g. Congratulations to the students accepted into the CCMTA Senior High All-County Chorus:

Caroline Carter, Heartly Phipps, Bianca Simons, Caidence Hutchison, Molly DeRose, Emma Edwards, Grace Ring and Aaron Budaj

h. Congratulations to Ava Borer who competed in NYS Indoor Track and Field Championship 4x4 Relay Competition

i. Congratulations to the following students that competed in the NYS DECA Competition March 6, 7 and 8:

Michael Bader, Adrian Bohdanowycz, Tyler Camp, Sullivan Hoffman, Lilli Khettry, Ava Moran, Heartly Phipps and Rose Scordo

j. Congratulations to the following students that participated in the CCMTA All-County Elementary Chorus at Allegany-Limestone:

Nathaniel Lee, Emma Martial, Stella Austin, Ellie Tyler, Ally Adamski, Owen Talbot, Daks Perry, Nikolette Foster and Amirrea Neamon!

k. Congratulations to the Boys Varsity Basketball team Section 6 Class A2 champions

Communications:

High School Diploma

Communications/
Commendations

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Public Comments:

None

Public Comments

Discussion Items:

- a. OCSD Board of Education Candidate Nominating Petitions Available
- b. Policy Review

Discussion Items

Policies - 1st Reading Reading:

Policy #5691 - Communicable Diseases
Policy #7360 - Weapons in School and The Gun-Free Schools Act
Policy #7511 - Immunization of Students
Policy #5540 - Maintenance of Fiscal Effort - Title 1 Programs
Policy #5550 - Prohibited Use of District Funds for Political Expenditures
Policy #5551 - Allocation of Title I, Part A Funds
Policy #5570 - Allegations of Fraud
Policy #5571 - Financial Accountability

Policies - 2nd Reading

Policy #1632 - Absentee Ballot
Policy #1640 - Submission of Questions and Propositions at Annual Election
Policy #3140 - Flag Display
Policy #5410 - Purchasing
Policy #5413 - Procurement: Uniform Grant Guidance for Federal Awards
Policy #5530 - Petty Cash and Cash in School Buildings
Policy #5541 - Publication of District's Annual Financial Statements
Policy #6111 - Testing Misconduct and Mandatory Reporting Requirements
Policy #6182 - Staff-Student Fraternization
Policy #7120 - Age of Entrance
Policy #7430 - Contests for Students, Student Awards, and Scholarships
Policy #7450 - Fundraising by Students
Policy #8210 - Safety Conditions and Prevention Instruction
Policy #8220 - Career and Technical (Occupational) Education
Policy #8241 - Patriotism, Citizenship, and Human Rights Education – with revisions

Student Member Report:

- a. Valentine's Day Carnation Distribution
- b. No Child Eats Alone at OIMS – great event – met with OIMS administrators to discuss holding the event in the Fall and Spring
- c. All County Chorus – retired Music teacher, Jan Rhody, was the conductor
- d. All-Co Band this weekend
- e. DECA Competition in Rochester – OHS placed within the top 10

Student Member Report

Board Report:

Allegany/Cattaraugus School Board Association - Delegate's Meeting - March 21st
Rural Schools Association Conference – July 14-16

Board Report

Superintendent Report:

- a. NYSCOSS Conference in Albany – March 3 – 5
- b. Staff -v- Olean Police Department Basketball Game – March 7th
- c. YMC Salute to Olean Dinner – March 7th – Olean City School District received Community Partnership Award - thank you to Kelly Keller, Ira Katzenstein and his wife for attending
- d. Boys Basketball Game Playoff at Buffalo State College – very proud of the team

Superintendent Report

Committee Reports:

- a. Operations – February 12th
- b. Audit/Finance – February 15th

Committee Reports

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Moved by M. Hirsch-Schena, seconded by A. Peters, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to adopt the following Consent Agenda items:

Consent Agenda

That the meeting minutes of the regular board meetings held on February 13, 2024 be approved. Amend minutes to reflect the following – Sub List – Mary Hirsch-Schena is the mother of Lily Schena.

The Treasurer's Reports dated January 31, 2024 and February 29, 2024, be accepted and placed on file.

The Warrant Report for February 2024 be accepted and placed on file.

The Internal Claims Auditor Exception Report for the period covering month ending February 29, 2024, be accepted and placed on file.

The January 31, 2024 Intra-fund Transfer listings in the amount of \$10,450.00 and February 29, 2024, Intra-fund Transfer listings in the amount of \$12,525.00 be accepted/approved and placed on file.

That the CSE recommendations reviewed on March 12th be approved.

908002709	900457899	908004849	908004071	908004935
908004202	908002498	908002763	100980001	908003501
908003955	908004446	908003734	908003993	908004251
908001164	908004566	908004707	900457949	908000826
908001297	908002880	908002419	908004779	908004865
908000661	908001825	908003616	908004023	908004196
908004567	908004876	908002397	082830000	908003922
908003486	908003968	908003370	900457524	908004219
908004234	908004234	908004710	908001489	908004214
908003661	908004107	908003329		

That the CPSE recommendations reviewed on March 12th be approved.

23-24

908005149	908005198	908004846	908004560	908004839
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24-25

908005149	908005198	908004846	908004560	908004858
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That the CPSE to CSE recommendations reviewed on March 12th be approved.

23-24

908005149	908005198	908004846	908004560	908004839
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24-25

908005149	908005198	908004846	908004560	908004858
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The list of substitutes be approved.

The list of surplus and recycled items be approved.

Ayes 9

Nays 0

Motion Carried

Moved by L. Filbert, seconded by R. Bee, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to amend the agenda to add a resolution to New Business: Board of Education Attendance at the Rural Schools Conference in Lake Placid.

Amend the Agenda

Ayes 9

Nays 0

Motion Carried

Moved by L. Filbert, seconded by A. Peters, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, that members of the Board of Education be approved to attend the Rural Schools Association of New York State 2024 Summer Conference in Lake Placid, NY on July 14-16, 2024.

Rural Schools
Association
Conference – Board
Attendance

Ayes 9

Nays 0

Motion Carried

Moved by R. Bee, seconded by M. Hirsch-Schena, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to adopt the following school policies. These policies are to supersede any current School Board Policies regarding the same matter.

Policies Adopted

Policies - 2nd Reading

Policy #1632 - Absentee Ballot

Policy #1640 - Submission of Questions and Propositions at Annual Election

Policy #3140 - Flag Display

Policy #5410 - Purchasing

Policy #5413 - Procurement: Uniform Grant Guidance for Federal Awards

Policy #5530 - Petty Cash and Cash in School Buildings

Policy #5541 - Publication of District's Annual Financial Statements

Policy #6111 - Testing Misconduct and Mandatory Reporting Requirements

Policy #6182 - Staff-Student Fraternization

Policy #7120 - Age of Entrance

Policy #7430 - Contests for Students, Student Awards, and Scholarships

Policy #7450 - Fundraising by Students

Policy #8210 - Safety Conditions and Prevention Instruction

Policy #8220 - Career and Technical (Occupational) Education

Policy #8241 - Patriotism, Citizenship, and Human Rights Education

Ayes 9

Nays 0

Motion Carried

Moved by I. Katzenstein, seconded by K. Stevens, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to adopted the following Notice of Annual Meeting Resolution to wit:

Notice of Annual
Budget Public
Hearing and Budget
Vote/Board Election

NOTICE OF ANNUAL SCHOOL DISTRICT MEETING AND VOTE

NOTICE IS HEREBY GIVEN that the Annual School District vote of the Olean City School

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District, Cattaraugus County, New York (the "District") will be held on Tuesday, May 21, 2024, from 7:00 A.M. to 9:00 P.M. Prevailing Time at the Polling Place noted below for the purpose of electing two (2) members of the District's Board of Education (the "Board"), voting on the proposed budget of the District for the 2024-2025 fiscal year, and transacting such other business as may be authorized by law.

TAKE FURTHER NOTICE, that a public hearing for the voters of the District on the 2024-2025 budget and expenditure of funds will be held on May 7, 2024, commencing at 6:00 p.m. Prevailing Time in the Olean Intermediate Middle School, LGI Room, 401 Wayne Street, Olean, New York.

TAKE FURTHER NOTICE, that the election of members of the Board shall be held to fill two (2) at-large positions on the Board, created by the expiration of the terms of Ira Katzenstein and Alan Peters on June 30, 2024. The two candidates who receive the most votes will be elected to five (5) year terms commencing on July 1, 2024, and terminating on June 30, 2029.

TAKE FURTHER NOTICE, that all candidates for the office of member of the Board shall be nominated by petition. Each petition shall be directed to the Clerk of the District, shall be signed by at least one hundred (100) qualified voters of the District, shall state the residence of each signer, and shall be filed in the Office of the Clerk of the District between the hours of 9:00 A.M. and 5:00 P.M. Prevailing Time not later than May 1, 2024, that being the twentieth (20th) day preceding the election of Members of the Board; and
Polling Place

Olean Intermediate Middle School, Music Suite, 401 Wayne Street, Olean, New York

TAKE FURTHER NOTICE, that voting on the budget and shall consist of voting on the following propositions, and on such other propositions as may be authorized by law and the rules of the Board.

PROPOSITION # 1

2024-2025 Basic Budget
Shall the following resolution be adopted?

RESOLVED that the basic budget for the Olean City School District (the "District") for the fiscal year commencing July 1, 2024, and ending June 30, 2025, as presented by the Board of Education, is hereby approved and adopted and the required funds therefor are hereby appropriated and the necessary real property taxes required shall be raised by a tax on the taxable property in the District to be levied and collected as required by law.

TAKE FURTHER NOTICE, that an optical scanning voting machine will be used to record the vote on the budget, and on the election of members of the Board.

TAKE FURTHER NOTICE, that the Board has adopted Rules for the Use of Voting Machines and the Submission of Questions or Propositions to be Placed Thereon. Printed copies for general distribution in the District are available at the office of the District Clerk located in the District Office, 410 West Sullivan Street, Olean, New York, 14760.

TAKE FURTHER NOTICE, that applications for absentee or early mail ballots for the Annual District Vote may be obtained between 9:00 A.M. to 4:00 P.M., Prevailing Time, exclusive of Saturdays, Sundays and holidays, at the Office of the District Clerk. Completed applications must be received by the District Clerk at least seven (7) days before the Annual District Vote, if the ballot is to be mailed to the voter, or the day before the Annual District Vote, if the ballot is to be delivered personally to the voter. A list of all persons to whom absentee ballots and early mail ballots have been issued will be available in the office of the District Clerk on each of the

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five days prior to the Annual District Vote, except Sundays, and such list will also be posted at the polling place for the Annual District Vote.

TAKE FURTHER NOTICE, that personal registration of voters is required pursuant to Section 2606 of the New York State Education Law and that the Special Registration Dates for the Annual District Vote will take place on April 8, 2024 and May 7, 2024, between the hours of 12:00 noon and 4:00 P.M. A register containing names of registered voters will be available, upon request, to taxpayers within this District during the hours of 9:00 A.M. to 4:00 P.M., Prevailing Time from May 14, 2024 to May 21, 2024, exclusive of Saturdays, Sundays and holidays, at the office of the District Clerk located in the District Office, 410 West Sullivan Street, Olean, New York, 14760.

TAKE FURTHER NOTICE, that military voters, not currently registered, may apply to register as a qualified voter of the District by requesting and returning a military voter registration application to the District Clerk by no later than 5:00 P.M. on May 6, 2024 and must further indicate his/her preference for receiving such military voter registration by mail, facsimile transmission or email.

TAKE FURTHER NOTICE, that registered military voters may apply for a military ballot by requesting and returning a military ballot application to the District Clerk by no later than 5:00 P.M. on May 6, 2024, and must indicate his/her preference for receiving such military ballot application or ballot by mail, facsimile transmission or email.

TAKE FURTHER NOTICE, that the Board will have prepared and completed a detailed statement in writing of the amount of money which will be required during the ensuing 2024-2025 fiscal year for school purposes, specifying the several purposes and the amount for each. The amount of each purpose estimated as being necessary for payments to boards of cooperative education services shall be set forth in full with no deduction of estimated state aid. Such statement will be available, upon request, to taxpayers within the District during the hours of 9:00 A.M. to 4:00 P.M. Prevailing Time from May 7, 2024 to May 21, 2024, exclusive of Saturdays, Sundays and holidays, at each of the public schoolhouses of the District as well as at the Olean Public Library.

Ayes 9

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by A. Peters, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to adopt the following resolution to wit:

Appointment of
Election Inspectors

RESOLUTION FOR APPOINTMENT OF ELECTION INSPECTORS...

RESOLVED, that pursuant to the requirements of Section 2607 of the Education Law that the following named individuals be appointed as inspectors of election to serve in the following district polling places of the Olean City School District in connection with an annual district election to be held on the 21st of May, 2024.

POLLING PLACE - OLEAN INTERMEDIATE MIDDLE SCHOOL

1. Amanda Wing
2. Patricia Liberati
3. Irene Malick
4. Mary Anne Powers
5. Vicki Cocca
6. Michael Kayes
7. Katherine Sielski-Kayes
8. Charles Schappacher II
9. Lynn Brook
10. Sheila Yaffe
11. Kathy Fye

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AND BE IT FURTHER RESOLVED, that each of the above appointed Inspectors of Election be compensated at the rate paid at the last general election the City of Olean, New York, and be is further,

RESOLVED, that the Clerk of the Board of Education notify each of the aforementioned appointees in writing of their appointment as inspectors of election and notify them of their duties as provided in Section 2607 of the Education Law and elicit from each of the appointees their acceptance or refusal of their appointment all to the end that is any appointee refuses to accept the appointment as Inspector of Election, the Board of Education may appoint a qualified voter of the school district to fill the vacancy.

Ayes 9

Nays 0

Motion Carried

Moved by R. Bee, seconded by D. Farnham, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to adopt the following resolution to wit:

Board of
Registration
Appointment

RESOLUTION FOR APPOINTMENT OF BOARD OF REGISTRATION ...

RESOLVED, that pursuant to the requirements of Section 2606 of the Education Law, the Board of Education of the Olean City School District appoint the following named individuals, no more than half of whom are members of the same political party, as members of a Board of Registration in and for the Olean City School District, to wit:

Patricia Liberati
Irene Malick

and be it further,

RESOLVED, that each of the aforementioned members of the Board of Registration shall serve for a term of one year terminating on March 1, 2025, and shall be compensated at that rate paid at the last general election held in the City of Olean, and be it further,

RESOLVED, that the aforementioned individuals shall act as a Board of Registration for the Olean City School District, and be it further,
RESOLVED, that the Office of the Board of Education at the High School Building at 410 West Sullivan Street is designated as a place within the School District where such Board of Registration shall attend for the purpose of preparing a register for each school election district.

Ayes 9

Nays 0

Motion Carried

Moved by I. Katzenstein, seconded by R. Bee, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to nominate Andrew Caya as a board candidate for the Board of Cooperative Educational Services of the Cattaraugus-Allegany BOCES representing Area 5 (Olean).

BOCES Board
Candidate
Nomination –
Andrew Caya

Ayes 9

Nays 0

Motion Carried

Moved by K. Stevens, seconded by D. Farnham, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the following unpaid volunteers for the 2023-2024 school year:
Dylan Vincent (Varsity Baseball Coach)
Robert Ring (Track Coach)

School Volunteers

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Ayes 8

Nays 1
I Katzenstein

Motion Carried

Moved by L. Filbert, seconded by K. Stevens, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, that the proposed basis of services charges of the Cattaraugus-Allegany-Erie-Wyoming BOCES for the 2023-2024 fiscal year be accepted.

BOCES Service Charges

Ayes 9

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by L. Filbert, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, that the 2024-2025 non resident student tuition will be:

2024-2025 Non-Resident Student Tuition

	K-5	6-12
Sept-Jan. 15	\$400	\$700
Jan. 16-Feb	\$200	\$350
Mar-April	\$125	\$225
May-June	\$0	\$0

Ayes 9

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by D. Farnham, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the Olean Intermediate Middle Schools fifth grade students Ecology Camp Over Night Trip to Allegany State Park from June 11, 2024, through June 14, 2024. Approval will be granted with the understanding that all school rules and regulations were to be followed. The cost to the school district will be approximately \$15,000.00.

5th Grade Over Night Trip to Allegany State Park Approved

Ayes 9

Nays 0

Motion Carried

Moved by D. Farnham, seconded by L. Filbert, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the Model United Nations Competition Over Night Trip to Cornell University, Ithaca from April 18, 2024, through April 21, 2024. Approval will be granted with the understanding that all school rules and regulations were to be followed. The cost to the school district will be approximately \$8,000.00.

Model UN Over Night Trip to Cornell University Approved

Ayes 9

Nays 0

Motion Carried

Moved by L. Filbert, seconded by A. Peters, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, RESOLVED, that the Board of Education appoints the law firm of Lippes Mathias, LLP as legal counsel for the remainder of the 2023-2024 school year, effective immediately.

School Attorney Law Firm

Ayes 9

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by R. Bee, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools and Young & Wright Architectural to award the Capital Outlay Project to Kingsview Enterprises, Inc. for a total base bid of \$42,960.00.

Capital Outlay Project Awarded to Kingsview Enterprises, Inc.

Ayes 9

Nays 0

Motion Carried

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Personnel – Item A

Resignations:							
Last Name	First Name	Position	Effective				Comments
Korzeniewski	Cammie	Special Education Teacher	3/14/2024				Other Employment Endeavors
Young	Erin	Senior Food Service Helper	2/14/2024				
Perkins	Kevin	Information Technology Specialist	8/12/2024				Purposes of Retirement
Learn	Carley	Teacher Aide	3/11/2024				
Leave of Absence:							
Last Name	First Name	Position	Effective				Comments
Yingling	Lisa	CSE Keyboard Specialist	3/13/2024-5/21/2024				Unpaid Leave

Moved by L. Filbert, seconded by M. Hirsch-Schena, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, the Board of Education approves the Personnel Action Items listed in Personnel Item A.

Personnel Action Items Approved

Ayes 9

Nays 0

Motion Carried

Introduction of Newly Appointed Staff:

Informational Items:

Buildings and Grounds Committee - Tuesday, April 9th at 4:30 pm
 Operations Committee - Monday, April 15th at 4:30 pm
 Board of Education Meeting - Tuesday, April 16th at 6:30 pm
 Audit/Finance Committee - Thursday, April 18th at 4:00 pm
 Board Retreat - Monday, April 22nd from 4:00 - 8:00 pm - Board Room
 School Health Team Committee - Thursday, April 25th at 3:15 pm

Informational Items

Moved by L. Filbert, seconded by D. Farnham, to adjourn from the Regular Meeting and enter Executive session at 7:26 pm to discuss personnel (no action to be taken) and pending/current litigation. Jenny Bilotta and .Michael Irizarry invited to attend.

Executive Session

Ayes 9

Nays 0

Motion Carried

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Moved by I. Katzenstein, seconded by D. Farnham, to adjourn from Executive Session at 8:47 pm and reconvene to the Regular Meeting.

Reconvene to
Regular Meeting

Ayes 9

Nays 0

Motion Carried

Adjournment

Moved L. Filbert, seconded by K. Stevens, to adjourn from the Regular Meeting at 8:48 pm.

Ayes 9

Nays 0

Motion Carried

Respectfully submitted,

Victoria L. Zaleski-Irizarry
District Clerk

March 18, 2024

Sub List:

POSITION DESCRIPTION	EMPLOYEE NAME	CERTIFICATION/ DEGREE	FINGERPRINT
NON-CERTIFIED			
SUBSTITUTE TEACHER			
SUBSTITUTE TEACHER	LONG, EMILY	BACHELORS	YES
SUBSTITUTE TEACHER	RANDLE, MAYE	BACHELORS	YES
SUBSTITUTE TEACHER	SWANSON, AUSTIN	BACHELORS	YES
SUBSTITUTE TEACHER AIDES			
SUBSTITUTE TEACHER AIDE	LONG, EMILY	n/a	YES